

**TITLE:** School Nurse

- QUALIFICATIONS:**
1. Bachelor's degree in nursing or related field.
  2. Valid state license to practice as a registered professional nurse in the state of Florida.
  3. Experience in school nursing or related experience in public nursing and/or pediatric nursing is preferred.
  4. Demonstrated ability to follow oral and written instructions.
  5. Demonstrated skill in oral and written communication.
  6. Demonstrated ability to work with diverse group.
  7. Experience with industry-standard computer applications.
  8. Such alternative to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** Coordinator, Health Services

**JOB GOAL:** To strengthen and facilitate the educational process by improving and protecting the health status of children through the prevention of illness and early detection and correction of health problems.

**ESSENTIAL FUNCTIONS:**

1. Conducts health assessment of students including designated screenings, individual interviews, observations and record review.
2. Develops, implements, monitors and evaluates health plans for students with acute and chronic health problems.
3. Provides training, supervision, and evaluation of school-based personnel who carry out procedures and treatments needed for students to attend school
4. Serves as a health liaison between home and school to assist the family in meeting needs related to the student's health and attendance.
5. Updates, evaluates, and interprets information on cumulative health records to accommodate individual needs of students.
6. Participates in the planning and implementation of Health Services procedures, standing orders, policies, goals and objectives for the School District including emergency procedures, crisis management and disaster planning.
7. Makes frequent decisions with regard to medical referrals, excluding children from school, investigating medical decisions, and calling emergency personnel.
8. Prepares Health Services statistical reports for the school district and the Florida Department of Health, which reflect health services activities provided in schools assigned.
9. Interacts with a variety of individuals and groups (Child Study team, social workers, guidance personnel, teachers, parents, students) at the school site and in the community in providing health related services and solving student problems.
10. Participates as the health specialist on the Child Study Team.
11. Facilitates health education for students and staff through direct health counseling, selective educational presentations, and as a health resource person.

12. Recommends provisions for a school environment that is safe and conducive to learning.
13. Acts as a resource person in promoting health careers.
14. From time to time, provides emergency medical treatment to students/employees as needed the course and scope of employment.

**OTHER RESPONSIBILITIES:**

1. Conducts parent information workshops on health related topics that will assist in improved student performance.
2. Makes presentations to groups for information, staff development and training.
3. Maintains a high activity level to provide health services at multiple locations.
4. Works effectively under pressure due to nurse/student ratios, multi-tasking and interactions with parents.
5. Participates in research and evaluation to improve and refine School Health Services.
6. Upholds the ethical codes and standards of both nursing and education professions.
7. Performs related work as required. (NOTE: The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

**PHYSICAL REQUIREMENTS:**

1. Position requires light work exerting up to 20 pounds of force occasionally, and/or 10 pounds of force constantly to move objects.
2. Ability to stand for long periods of time and handle students by lifting, bending or stretching.

**TERMS OF EMPLOYMENT:**

Work year and salary as established by the Board.

**ASSESSMENT:**

Performance of this job will be assessed annually in accordance with provisions of the Board's policy on assessment of TALC personnel.

Adopted: 12-20-74  
Revised: 09-18-80  
Amended: 07-15-86  
Revised: 10-06-04  
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