

**TITLE:** Head Coach (Middle School)

**QUALIFICATIONS:**

1. Florida teaching certificate.
2. Current employee of the school district.
3. Must successfully complete the district's coaches training program.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**JOB GOAL:** To establish and maintain a successful intramural activity.

**REPORTS TO:** Principal/Director or designee

**ESSENTIAL FUNCTIONS:**

1. Coaches assigned sport
2. Supervises and organizes student activities at practice, intramural events and reports the progress to the Director.
3. Recruits students and publicizes activities and start up dates.
4. Teaches and coaches the fundamentals of the activity, good sportsmanship, leadership, respect for others, the importance of academics, and relates to and inspires confidence in students.
5. Holds regular and supervised after school practices and activities.
6. Works cooperatively with support groups.
7. Records and hands out uniforms and has students properly equipped and ready to participate.
8. Rides the bus to and from activities, stays until the last student leaves from that activity, helps with home/school activities, attend athletic banquets, and carries emergency phone numbers and insurance forms to all activities. (Returning forms at the end of the season.)
9. From time to time, provides emergency medical treatment to student/employees as needed in the course and scope of employment.

**OTHER RESPONSIBILITIES:**

1. Performs related work as required (Note: The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to that position.)
2. Adheres to school district policies and procedures.

**PHYSICAL REQUIREMENT:**

This position requires exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

**TERMS OF EMPLOYMENT:**

For the duration of the sport and/or the school year. Supplement to be determined by Schedule B of the Teacher/District Contract.  
Dates and/or season based on the district's school calendar.

**ASSESSMENT:**

The Principal/Supervisor or designee will assess the effectiveness of the Head Coach (Middle School) annually with respect to the performance of the essential functions.

Adopted: 05-30-2002  
Revised: 02-12-2008